THE WOODLANDS

Community Development District

Annual Operating and Debt Service Budget

Fiscal Year 2024

Version 4 - Final Budget

(Adopted 4/18/23)

Prepared by:



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Community Development District

Operating Budget
Fiscal Year 2024

Summary of Revenues, Expenditures and Changes in Fund Balances Fiscal Year 2024 Adopted Budget

		ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL	
	ACTUAL	BUDGET	THRU	APR-	PROJECTED	BUDGET FY 2024	
ACCOUNT DESCRIPTION	FY 2022	FY 2023	MAR-23	SEPT-23	FY 2023		
REVENUES							
Interest - Investments	\$ 5,357	\$ 10,000	\$ 23,137	\$ 7,200	\$ 30,337	\$ 10,000	
Special Assmnts- Tax Collector	228,481	240,598	232,312	8,286	240,598	211,691	
Special Assmnts- CDD Collected	13,671	-	-	-	-	-	
Special Assmnts- Discounts	(8,872)	(9,630)	(9,219)	-	(9,219)	(8,468)	
Other Miscellaneous Revenues	5,875	-	6,707	-	6,707	-	
TOTAL REVENUES	244,512	240,968	252,937	15,486	268,423	213,223	
EXPENDITURES							
Administrative							
P/R-Board of Supervisors	4,000	5,000	3,000	2,000	5,000	5,000	
FICA Taxes	306	383	230	153	383	383	
ProfServ-Engineering	11,465	10,000	10,910	10,910	21,820	10,000	
ProfServ-Legal Services	15,600	10,000	2,221	7,779	10,000	10,000	
ProfServ-Mgmt Consulting Serv	43,383	44,684	22,342	22,342	44,684	46,025	
ProfServ-Web Site Development	1,553	1,553	1,553	-	1,553	1,553	
Auditing Services	4,700	5,000	4,700	-	4,700	5,000	
Postage and Freight	339	300	252	252	504	300	
Insurance - General Liability	24,829	29,795	26,822	-	26,822	32,775	
Printing and Binding	2	250	-	250	250	250	
Legal Advertising	1,440	1,000	94	906	1,000	1,000	
Miscellaneous Services	100	500	90	410	500	500	
Misc-Assessmnt Collection Cost	2,621	3,609	3,346	124	3,470	3,175	
Office Supplies	1,110	1,193	502	502	1,004	1,193	
Annual District Filing Fee	175	175	175	-	175	175	
Total Administrative	111,623	113,442	76,237	45,628	121,865	117,329	
Field							
ProfServ-Field Management	17,520	18,046	9,023	9,023	18,046	18,587	
Communication - Teleph - Field	6,912	7,000	3,772	3,876	7,648	7,300	
Electricity - Entrance	209	180	166	165	331	350	
Misc-Contingency	_	1,000	3,703	-	3,703	-	
Total Field	24,641	26,226	16,664	13,064	29,728	26,237	
Landscape Services							
Contracts-Landscape	9,600	9,600	4,800	4,800	9,600	9,600	
Utility - Pump Station	57,658	46,000	24,027	28,830	52,857	58,000	
R&M-Irrigation	160	- -	-	-	-	-	
R&M-Pump Station	45,388	-	-	-	-	-	
R&M-Pumps - Cypress Falls	34,203	9,000	19,361	14,842	34,203	34,202	
R&M-Pumps - Cedar Grove	12,655	9,000	2,612	10,043	12,655	12,655	
R&M-Pumps - Panacea	-	5,200	-	5,200	5,200	5,200	
Total Landscape Services	159,664	78,800	50,800	63,715	114,515	119,657	

Community Development District

Summary of Revenues, Expenditures and Changes in Fund Balances Fiscal Year 2024 Adopted Budget

		ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	ACTUAL	BUDGET	THRU	APR-	PROJECTED	BUDGET
ACCOUNT DESCRIPTION	FY 2022	FY 2023	MAR-23	SEPT-23	FY 2023	FY 2024
Reserves						
Reserve - Lakes	-	2,500	-	-	-	-
Pump Station Reserve	-	20,000	-	_	_	-
Total Reserves		22,500		-		
TOTAL EXPENDITURES & RESERVES	295,928	240,968	143,701	122,407	266,108	263,223
Excess (deficiency) of revenues						
Over (under) expenditures	(51,416)		109,236	(106,921)	2,315	(50,000)
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance	-	-	-	-	-	(50,000)
TOTAL OTHER SOURCES (USES)	-	-	-	-	-	(50,000)
Net change in fund balance	(51,416)		109,236	(106,921)	2,315	(50,000)
FUND BALANCE, BEGINNING	2,141,022	2,089,604	2,089,606	-	2,089,606	2,091,921
FUND BALANCE, ENDING	\$ 2,089,606	\$ 2,089,606	\$ 2,198,842	\$ (106,921)	\$ 2,091,921	\$ 2,041,921

Budget Narrative

Fiscal Year 2024

Revenue

Interest - Investments

The District earns interest on their money market accounts and certificates of deposit.

Special Assessment – Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessment - Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of CDD assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Expenditures

Expenditures – Administrative

P/R Board of Supervisors

Chapter 190 of the Florida Statutes allows for a member of the Board of Supervisors to be compensated for a meeting attendance and to receive \$200 per meeting. The amount for the Fiscal Year is based upon all supervisors attending the meetings.

FICA Taxes

Payroll taxes for supervisor salaries are calculated as 7.65% payroll.

Professional Services-Engineering

The District's engineer will be providing general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review invoices, etc. Fees are based on prior year activity.

Professional Services-Legal Services

The District's legal counsel will be providing general legal services to the District, i.e. attendance and preparation for monthly meetings, review operating and maintenance contracts, etc. Fees are based on prior year legal expenses.

Professional Services-Management Consulting Service

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark. These services are further outlined in Exhibit "A" of the Management Agreement. The fees are related to the current contracted fees in the Management Agreement with a projected 3% increase.

Professional Services-Web Site Development

The District has contracted with Campus Suites and Complete I.T to maintain the website www.woodlandscdd.org and email services.

Auditing Services

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. Fee is based on the existing year's Engagement Letter.

Postage & Freight

The cost of overnight deliveries, correspondence, etc.

Insurance-General Liability

The District's General Liability & Public Officials Liability Insurance policy is with The Florida League of Cities, Inc. The Florida League of Cities, Inc. specializes in providing insurance coverage to governmental agencies through the *Florida Municipal Insurance Trust*. The amount is based upon actual amount plus 10% increase.

Budget Narrative

Fiscal Year 2024

Expenditures – Administrative (continued)

Printing and Binding

Printing of computerized checks, stationary, envelopes etc.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc in a newspaper of general circulation.

Miscellaneous-Services

Expense items that don't fall under any of the other administrative expense categories.

Miscellaneous-Assessment Collection Fees

The District reimburses the Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection <u>or</u> 1.5% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 1.5% of the anticipated assessment collections.

Office Supplies

The district pays a monthly fee to Google for BOS email support. Also, miscellaneous office supplies are required to prepare agenda packages and administer district meetings.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity Division of Community Development.

Expenditures –Field Management

Professional Services-Field Management

The District receives Field Management services as part of a Management Agreement with Inframark. The fees are related to the current contracted fees in the Management Agreement with a projected 3% increase.

Communication - Telephone-Field

The District pays Frontier for online pump monitoring access.

<u>Electricity – Entrance</u>

The District pays FPL for the electricity to 6227 Toledo Blade Blvd Monument.

Miscellaneous-Contingency

This expense represents miscellaneous costs that may arise during the year relating to the normal operations and maintenance of the District.

Expenditures – Landscape Services

Contracts - Landscape

The District has a contract with Brightview for monthly exterior maintenance services.

Utility - Pump Station

The District pays FPL for monthly electric usage at the numerous pumps & wells.

Community Development District

Budget Narrative

Fiscal Year 2024

Expenditures – Landscape Services (continued)

R&M - Pump Station

Preventive Maintenance Agreement covering the irrigation system for a period of 2 years commencing 10/01/23 and ending 9/30/25.

R&M - Pumps - Cypress Falls

Repairs to & maintenance of the Cypress Falls pump stations that are necessary to sustain the common area landscape not covered by the Preventive Maintenance Agreement.

R&M - Pumps - Cedar Grove

Repairs to & maintenance of the Cedar Grove pump stations that are necessary to sustain the common area landscape not covered by the Preventive Maintenance Agreement.

R&M - Pumps - Panacea

Repairs to & maintenance of the Panacea pump stations that are necessary to sustain the common area landscape not covered by the Preventive Maintenance Agreement.

Exhibit "A"

Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2024	\$ 2,091,921
Net Change in Fund Balance - Fiscal Year 2024	(50,000)
Reserves - Fiscal Year 2024 Additions	-
Fotal Funds Available (Estimated) - 9/30/2024	2,041,921

ALLOCATION OF AVAILABLE FUNDS

Nonspendable Fund Balance

	Deposits			500	
		Nonspendable Subtotal	\$	500	
As	signed Fund Balance				
	Operating Reserve - First Quarter Operating Ca	pital	\$	65,806	(1)
	Reserves - Attorney		\$	613,550	
	Reserves - Lakes @ 9/30/22			60,000	
	Reserves - Lakes (FY23 Proposed)			2,500	
		Subtotal	\$	62,500	
	Reserves - Pump Stations @ 9/30/22			250,000	
	Reserves - Pump Stations (FY23 Proposed)			20,000	
		Subtotal	\$	270,000	
		Reserves Subtotal	\$	1,011,856	
Tota	I Allocation of Available Funds		\$	1,012,356	
Total	Unassigned (undesignated) Cash		•	1 029 565	
Total	Unassigned (undesignated) Cash			5	1,029,565

Notes

(1) Represents approximately 3 months of operating expenditures less Reserves.

Community Development District

Debt Service Budget
Fiscal Year 2024

Summary of Revenues, Expenditures and Changes in Fund Balances

Fiscal Year 2024 Adopted Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ACTUAL THRU MAR-23	PROJECTED APR- SEPT-23	TOTAL PROJECTED FY 2023	ANNUAL BUDGET FY 2024
REVENUES						
Interest - Investments	\$ 46,132	\$ -	\$ 40,741	\$ 15,000	\$ 55,741	\$ -
Special Assmnts- Tax Collector	971,820	1,109,609	1,070,616	38,993	1,109,609	1,782,112
Special Assmnts- Prepayment	81,807	-	99,908	-	99,908	-
Special Assmnts- CDD Collected	129,522	960,900	730,662	-	730,662	316,961
Special Assmnts- Delinquent	9,015,141	-	1,214,125	-	1,214,125	-
Special Assmnts- Discounts	(36,859)	(44,385)	(42,233)	-	(42,233)	(71,284)
Other Miscellaneous Revenues	41,365	-	-	-	-	-
TOTAL REVENUES	10,248,928	2,026,124	3,113,819	53,993	3,167,812	2,027,788
EXPENDITURES						
Administrative						
ProfServ-Arbitrage Rebate	600	600	600	-	600	600
ProfServ-Dissemination Agent	1,000	1,000	-	1,000	1,000	1,000
ProfServ-Legal Services	6,144	-	-	-	-	-
ProfServ-Trustee Fees	5,000	9,000	5,000	_	5,000	9,000
Misc-Assessmnt Collection Cost	8,950	16,644	15,426	585	16,011	26,732
Total Administrative	21,694	27,244	21,026	1,585	22,611	37,332
Debt Service						
Principal Debt Retirement	1,020,000	945,000	-	1,080,000	1,080,000	905,000
Interest Expense	1,492,711	984,675	743,648	629,648	1,373,296	862,125
Total Debt Service	2,512,711	1,929,675	743,648	1,709,648	2,453,296	1,767,125
TOTAL EXPENDITURES	2,534,405	1,956,919	764,674	1,711,233	2,475,907	1,804,457
Excess (deficiency) of revenues						
Over (under) expenditures	7,714,523	69,205	2,349,145	(1,657,240)	691,905	223,331
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance	-	69,205	-	-	-	223,331
TOTAL OTHER SOURCES (USES)	-	69,205	-	-	-	223,331
Net change in fund balance	7,714,523	69,205	2,349,145	(1,657,240)	691,905	223,331
FUND BALANCE, BEGINNING	(9,498,980)	(1,784,457)	(1,784,457)	-	(1,784,457)	(1,092,552)
FUND BALANCE, ENDING	\$ (1,784,457)	\$ (1,715,252)	\$ 564,688	\$ (1,657,240)	\$ (1,092,552)	\$ (869,220)

Community Development District

SERIES 2004A CAPITAL IMPROVEMENT REVENUE BONDS DEBT SERVICE SCHEDULE

AMORTIZATION SCHEDULE

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/1/2023	\$15,125,000.00	5.70%	\$0.00	\$431,062.50	
5/1/2024	\$15,125,000.00	5.70%	\$905,000.00	\$431,062.50	\$1,767,125.00
11/1/2024	\$14,220,000.00	5.70%	\$0.00	\$405,270.00	
5/1/2025	\$14,220,000.00	5.70%	\$970,000.00	\$405,270.00	\$1,780,540.00
11/1/2025	\$13,250,000.00	5.70%	\$0.00	\$377,625.00	
5/1/2026	\$13,250,000.00	5.70%	\$1,015,000.00	\$377,625.00	\$1,770,250.00
11/1/2026	\$12,235,000.00	5.70%	\$0.00	\$348,697.50	
5/1/2027	\$12,235,000.00	5.70%	\$1,075,000.00	\$348,697.50	\$1,772,395.00
11/1/2027	\$11,160,000.00	5.70%	\$0.00	\$318,060.00	
5/1/2028	\$11,160,000.00	5.70%	\$1,135,000.00	\$318,060.00	\$1,771,120.00
11/1/2028	\$10,025,000.00	5.70%	\$0.00	\$285,712.50	
5/1/2029	\$10,025,000.00	5.70%	\$1,200,000.00	\$285,712.50	\$1,771,425.00
11/1/2029	\$8,825,000.00	5.70%	\$0.00	\$251,512.50	
5/1/2030	\$8,825,000.00	5.70%	\$1,275,000.00	\$251,512.50	\$1,778,025.00
11/1/2030	\$7,550,000.00	5.70%	\$0.00	\$215,175.00	
5/1/2031	\$7,550,000.00	5.70%	\$1,350,000.00	\$215,175.00	\$1,780,350.00
11/1/2031	\$6,200,000.00	5.70%	\$0.00	\$176,700.00	
5/1/2032	\$6,200,000.00	5.70%	\$1,420,000.00	\$176,700.00	\$1,773,400.00
11/1/2032	\$4,780,000.00	5.70%	\$0.00	\$136,230.00	
5/1/2033	\$4,780,000.00	5.70%	\$1,510,000.00	\$136,230.00	\$1,782,460.00
11/1/2033	\$3,270,000.00	5.70%	\$0.00	\$93,195.00	
5/1/2034	\$3,270,000.00	5.70%	\$1,590,000.00	\$93,195.00	\$1,776,390.00
11/1/2034	\$1,680,000.00	5.70%	\$0.00	\$47,880.00	
5/1/2035	\$1,680,000.00	5.70%	\$1,680,000.00	\$47,880.00	\$1,775,760.00
			\$27,620,000.00	\$33,012,143.75	\$64,627,143.75

Budget Narrative

Fiscal Year 2024

Revenue

Special Assessment - Tax Collector

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the debt service expenditures during the Fiscal Year.

Special Assessment - CDD Collected

The District entered into a Funding Agreement with the Developers to fund all debt service expenditures for the Fiscal Year.

Special Assessment - Discounts

Per Section 197.3632 and Section 197.162 of the Florida Statutes, discounts are allowed for early payment of assessments collected by the Tax Collector and only when the Tax Collector is using the uniform methodology. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Expenditures

Expenditures -Administrative

Professional Services-Arbitrage Rebate

The District has a proposal with a company who specializes in calculating the District's Arbitrage Rebate Liability on the Series of Benefit Special Assessment Bonds. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Professional Services-Dissemination Agent

The District is required by the Securities and Exchange Commission to comply with Rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Professional Services-Trustee

The District will pay annual trustee fees for the Series 2004 Capital Improvement Revenue Bonds that are deposited with a Trustee. The annual trustee fee is based on standard fees charged plus any out-of-pocket expenses.

Misc-Assessment Collection Costs

The District reimburses the Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection <u>or</u> 1.5% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 1.5% of the anticipated assessment collections.

Expenditures –Debt Service

Principal Debt Retirement

See amortization schedule.

Interest Expense

See amortization schedule.

Community Development District

Supporting Budget Schedules
Fiscal Year 2024

Comparison of Assessment Rates Fiscal Year 2024 vs. Fiscal Year 2023

			General Fund		Debt Service		Total			O&M	DS	DS		
			FY 2024	FY 2023	Percent	FY 2024	FY 2023	Percent	FY 2024	FY 2023	Percent	On-Roll	On-Roll	Off-Roll
Parcel	Phase	Village			Change			Change			Change	Units	Units	Units
Α		Multi-Family	\$29.09	\$33.06	-12%	\$330.70	\$330.70	0%	\$359.79	\$363.76	-1%	171	-	171
		Multi-Family	\$29.09	\$33.06	-12%	\$330.70	\$330.70	0%	\$359.79	\$363.76	-1%	209	-	209
B-C-1	Cypress Falls Phase 1	Cypress Falls Quad	\$88.18	\$100.22	-12%	\$988.83	\$988.83	0%	\$1,077.00	\$1,089.05	-1%	112	112	-
	Cypress Falls Phase 1	Cypress Falls Single Family	\$105.86	\$120.31	-12%	\$1,187.06	\$1,187.06	0%	\$1,292.92	\$1,307.37	-1%	125	125	-
	Cypress Falls Phase 1	Cypress Falls Villa	\$88.18	\$100.22	-12%	\$988.83	\$988.83	0%	\$1,077.00	\$1,089.05	-1%	130	130	-
B-C-2	Cypress Falls PHh2E Parcel B	Cypress Falls Single Family	\$105.86	\$120.31	-12%	\$1,350.13	\$1,350.13	0%	\$1,455.99	\$1,470.44	-1%	70	70	
	Cypress Falls Ph2 Parcel C	Cypress Falls Single Family	\$105.86	\$120.31	-12%	\$1,181.84	\$1,181.84	0%	\$1,287.69	\$1,302.15	-1%	232	232	
D	Arbor Oaks	Single Family	\$100.08	\$113.74	-12%	\$1,137.59	\$1,137.59	0%	\$1,237.67	\$1,251.33	-1%	341	341	-
Е	Arbor Oaks	Single Family	\$107.12	\$121.75	-12%	\$1,217.71	\$1,217.71	0%	\$1,324.84	\$1,339.46	-1%	244	244	-
F		Townhomes	\$41.31	\$46.95	-12%	\$469.56	\$469.56	0%	\$510.87	\$516.51	-1%	254	-	254
G	Cedar Grove Phase 1A&1B	Single Family	\$110.16	\$125.20	-12%	\$1,316.29	\$1,316.29	0%	\$1,426.45	\$1,441.49	-1%	263	263	_
	Cedar Grove Phase 2A	Single Family	\$110.16	\$125.20	-12%	\$1,198.17	\$1,198.17	0%	\$1,308.32	\$1,323.37	-1%	120	120	i
	Cedar Grove 2B	Single Family	\$110.16	\$125.20	-12%	\$1,198.17	\$1,198.17	0%	\$1,308.32	\$1,323.37	-1%	115	115	1
	Cedar Grove 2C	Single Family	\$110.16	\$125.20	-12%	\$1,198.17	\$1,198.17	0%	\$1,308.32	\$1,323.37	-1%	77		77
												2,463	1,752	711